



East Meadows Elementary

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(801) 798-4015
Celeste Gledhill - Principal



MEMO

To: East Meadows Parents and Students
From: Ms. Gledhill
RE: Parent Conference Schedule

Our second Parent/Teacher Conference Night will be held on **Thursday evening**, January 11th at East Meadows. This conference is for parents only.

All conferences will be held in the auditorium. Teachers will each have an area to meet with parents in an open house format. In order to avoid long waits, please follow the schedule below according to last names:

3:00-3:30	Open
3:30-4:00	U, V, W, X, Y, Z
4:00-4:30	S, T
4:30-5:00	P, Q, R
5:00-5:30	M, N, O
5:30-6:15	Dinner Break
6:15-6:45	I, J, K, L
6:45-7:15	F, G, H
7:15-7:45	C, D, E
7:45-8:15	A, B
8:15-8:30	Open

Parents of Kindergarten Students, please see the note from the teachers about additional times they are available on Thursday.

This is meant to be a brief meeting. If you feel that you need to spend a longer period of time with your student's teacher, then please reschedule with them for another day.

Thank you.

KINDERGARTEN will be held as regularly scheduled on Thursday, January 11th.

No school will be held for all students on Friday, January 12th and Monday January 15th.